

पत्रांक / No.:PPDCM/ 7(1)/ 2018-19/

दिनांक: /Date: 28-01-2019

To

Sub:- Lodging and Boarding etc.

Dear Sir,

Sealed quotations are invited for providing services of conference hall, lodging and boarding etc. at Dwarka (Gujrat) from 18-02-2019 to 23-02-2019 for the officers of O/o Development Commissioner (MSME), Ministry of MSME, Govt. of India as per following details:

S. N.	Particulars	Qty.
1.	Conference Hall with 30 seating capacity along with tables and chairs, WIFI facility and electric power point to give the supply to the 30 laptops and 01 projector (Conference hall to be used 2 nd half day on 18-02-19 for setting up laptops etc. only and for full day from 19-02-19 to 22-02-19). Conference Hall to be used to provide training to the 30 participants.	01 No.
2.	Lodging and boarding services: <ul style="list-style-type: none">- Deluxe Room on twin share basis (within 01 km. from conference Hall) with complimentary breakfast (veg. and non veg.).- Dinner veg.& non veg. (inclusive mineral water as per need of officers in hotel)- Lunch veg. with HI Tea and cookies in Conference hall	20 Nos. 30 persons 30 persons

Quotations completed in all respect should reach in the office of Principal Director, MSME-Technology Development Centre (PPDC), Meerut latest by 13-02-2019 by 5.00 pm. Quotation received in stipulated time, shall be opened on 14-02-2019 at 11.00 am at PPDC, Meerut, in presence of intending tenderers who wish to be present on the occasion. Late quotations will not be accepted. In case any leave on 14-02-2018 quotation will be opened on next working day.

TERMS & CONDITIONS

1. Number of rooms and number of persons may be increase or decrease.
2. Cleanness and required facilities in conference hall and rooms, quality of food and services have to be insured.
3. 100% payment will be made within 01 week after completion of the work satisfactory as per work order.
4. Rates are exclusive of GST Packing & forwarding etc.
5. All disputes are subject to Meerut jurisdiction only.

Yours faithfully

Sunil Gupta
Principal Director